

ARSC

Discography Committee Description

1 Committee Type

The Discography Committee is a Special Committee of ARSC with a fixed duration.

2 Committee Chair

2.1 Appointment

The Discography Committee Chair is appointed by the ARSC President.

2.2 Term

The duration of the Discography Committee Chair's term is unlimited, as long as the Chair's performance remains acceptable to the ARSC Board of Directors.

2.3 Eligibility

The Discography Committee Chair must be a member of the association.

3 Mission

The Discography Committee's mission is:

- To facilitate communication with ARSC members regarding discographical research, practices, and projects.
- To identify any existing gaps in discographical resources and recommend steps for their remediation.
- To facilitate communication about the field of discographical research with researchers, collectors, and related organizations

4 Objectives

The Discography Committee shall:

- Create and maintain a Database of National Discographies as a portal for discographies pertaining to the recorded sound output of specific nations and sub-national entities.
- Support the IASA Discography Committee's building of an International Bibliography of Discographies by contributing information and coordinating efforts between members of both ARSC and IASA related to discographic research.
- Support the ARSC Journal by assisting with review and publication of discographies upon request of the editor.
- Maintain regular communication with ARSC membership about needs and interests regarding discographic research.
- Identify and prioritize additional projects that may require future committee attention or activity.

5 Functions

The Discography Committee shall:

- Write and submit a *Discography Committee Report* prior to each regular ARSC Board Meeting (Spring and Fall).
- Appoint additional Discography Committee Members, whenever deemed necessary or appropriate.

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- Work with the ARSC Web Manager to maintain and update the committee webpage as necessary, including the addition of any relevant links to useful resources.
- Update the *Discography Committee Description* as needed.

6 Effort

The Discography Committee may expect to exert the following effort, annually:

- Committee projects: 20 to 40 hours.
- Communication within ARSC: 10 hours.
- Communication with related organizations (for example, IASA): 20 hours.
- Committee management (appoint members, communicate with members, write and submit reports, update webpage): 10-15 hours.

7 Budget

The Discography Committee shall submit any Annual Committee Budget Requests (for the following calendar year) to the ARSC Board, prior to the Fall Board Meeting.